

The Board of Bear Lake County Commissioners met in a regular session on Monday, January 9, 2017 at 9:00 a.m. in the School District #33 Board Room in Paris, Idaho. Members present were Chairman Vaughn N. Rasmussen, Bradley D. Jensen, Rex L. Payne and Cindy Garner, Clerk of the Board.

Also attending were Treasurer Tricia Poulsen, Sheriff Brent Bunn, Sheriff-elect Bart Heslington, Assessor Lynn Lewis, Prosecutor-elect John Olson and reporter for The News-Examiner, Daniel Bishop.

#### AGENDA APPROVED

Commissioner Jensen made a motion to approve the agenda as posted, seconded by Commissioner Payne, motion carried.

#### ELECTED OFFICIALS MEETING/COMMITTEE ASSIGNMENTS

Sheriff-elect Bart Heslington presented the monthly report stating there have been quite a few accidents and many with animals. The deer & elk herds near the roads are taking up a lot of their time. Commissioner Jensen asked who had authority to close a road, it was agreed the Commissioners with communication with the Sheriff. Chairman Rasmussen also acknowledged Sheriff Bunn for his service and his great relationship with officials in Boise. There will be a presentation for Sheriff Bunn at 9:00 a.m. at the February Commissioners meeting.

Treasurer Tricia Poulsen presented to the Commissioners two tax cancellations on garbage cans not being used anymore. Commissioner Payne made a motion to cancel the taxes for Don Crane's shop, seconded by Commissioner Jensen, motion carried. Poulsen also informed the Commissioners that she had started the supplemental roll bills. Tax collection is going well but there are about 80 parcels that are delinquent for 2013 that will come up for tax deed if not caught up by June. Poulsen asked about the exemption asked for regarding the community health center. The Commissioners did not think it qualified as a hospital and instructed Poulsen to see how neighboring counties treat similar entities.

Assessor Lynn Lewis stated that Pictometry representatives would like to meet with the Commissioners in April and talk about the system and usage. He mentioned he had been working on a 5 year plan and would submit it in February.

#### BUILDING INSPECTOR REPORT

Wayne Davidson, Building Inspector presented his monthly report and discussed whether garbage cans should be issued with building permits and fees charged at that time rather than wait till construction is complete. It would only be needed for new residences. Not changes were made at this point. Davidson gave an update on the new shed at the landfill stating it was nearly completed but they would need to install the bollard posts in the spring. Davidson also sent a letter to a landowner of a fence encroaching on the county right-of-way informing him to hold off on any action as they road may be abandoned by the county. The Commissioners will address county roads in February's meeting.

#### COURTHOUSE HOURS AND EMPLOYEES

The Commissioners discussed courthouse hours with the elected officials. It was determined that the courthouse should be open from 8:30 a.m. to 5:00 p.m., not closing for lunch, to allow the public better access to take care of business needs. If a closure is necessary, two Commissioners need to approve the closure and to be informed of emergencies so they can answer the public's questions. Assessor Lewis does not believe that with his current staff that request is possible. After some discussion regarding ways to solve the problem, it was suggested working out the bugs in the phone system and another option was possibly hiring an employee that would be shared by all of the offices for use during busy seasons and lunch hours.

#### TJ BURBANK – IT SPECIALIST – EMAILING HOST

TJ Burbank was not able to make it because of the road & snow conditions, however he had sent over an information sheet with Deputy Clerk, Amy Bishop, for the Commissioners to review. After some discussion with the Sheriff and others, it was decided to go ahead with Mr. Burbank's recommendation to use Option '1', Google 'G'. Commissioner Payne made a motion to have the county change and use a government email domain, seconded by Commissioner Jensen, motion carried.

#### TAMMY ROBINSON - GARBAGE FEE

Tammy Robinson requested her garbage fees be removed from her second property, as it is uninhabitable. After some discussion regarding the condition of the property, Commissioner Payne made a motion to cancel the garbage fee on the Robinson second property, seconded by Commissioner Jensen, motion carried.

#### PUBLIC COMMENTS

There were no public comments.

#### SCHOOL CHOICE WEEK – PROCLAMATION

A request had been sent to the Commissioners asking them to declare "School Choice Week" in Bear Lake County. After talking with Superintendent Gary Brogan who stated it was mostly for charter schools, the Commissioners decided not to make the proclamation.

#### CELL PHONE ALLOWANCE

Prosecutor John Olson appreciated the county being able to put his phone on the county plan and requested that his secretary be considered for the plan as well. Commissioners asked the clerk to look into it.

#### BID OPENING

Kenworth Sales were the only bidder for a 2018 Kenworth Chassis plow truck and pup at \$203,449.39. All specs were met so Commissioner Jensen made a motion to approve the bid for the 2018 Kenworth Chassis plow truck and pup based upon review of the Road & Bridge Supervisor Greg Skinner, seconded

by Commissioner Payne, motion carried. Sam Moss, Kenworth representative was there to hear the bid approval and answer questions.

#### EXECUTIVE SESSION

Commissioner Payne made a motion to leave the regular meeting and go into an executive session pursuant to Idaho 74-206(b,d,f) for personnel, indigent and legal matters, seconded by Commissioner Jensen, motion carried. A roll call vote was taken, Vaughn, 'I', Brad, 'I', Rex, 'I'.

Commissioner Payne made a motion to leave the executive session and reconvene their regular meeting. Commissioner Jensen made a motion to approve the Notice of Lien for Medical Claim #2017-11, seconded by Commissioner Payne, motion carried. Commissioner Payne made a motion to approve the Satisfaction of Lien on Medical Claim #2016-3, seconded by Commissioner Jensen, motion carried. Commissioner Jensen made a motion to approve the Notice of Lien for Medical Claim #2017-10, seconded by Commissioner Payne, motion carried. Commissioner Payne made a motion to suspend Medical Claim #2016-19 pending the applicant being eligible for Medicaid, seconded by Commissioner Jensen, motion carried. Commissioner Jensen made a motion to deny Medical Claim #2017-10 as the applicant was out of the area for the interview, seconded by Commissioner Payne, motion carried.

Commissioner Jensen made a motion to elect Vaughn N. Rasmussen as the Chairman of the Board, seconded by Commissioner Payne, motion carried.

#### ROAD & BRIDGE ANNUAL ROAD REPORT

Chief Deputy Clerk, Amy Bishop, presented the 2016 Annual Road and Street Financial Report for review and signature of the Commissioners prior to sending to the state. Commissioner Jensen made a motion to approve and sign the 2016 Annual Road and Street Financial Report, seconded by Commissioner Payne, motion carried.

#### INTERVIEWS

The Commissioners have been conducting interviews for the new county supervisor position and will discuss and go forward from there. They are also interviewing for another equipment operator. They did discuss an applicant that was not eligible as he fell under the nepotism law.

#### APPROVE MINUTES

Commissioner Payne made a motion to approve the minutes, seconded by Commissioner Rasmussen, motion carried. Commissioner Jensen had trouble getting the full minutes.

#### APPROVE CLAIMS

Commissioner Jensen made a motion to ratify the bills, seconded by Commissioner Payne, motion carried.

#### WASTE TIRES

Commissioner Jensen was assigned to review and update the Waste Tire Resolution #98-02 regarding the fees.

Clerk Garner reported that the Water Resources Board is working on dissolving an old flood district that is defunct. They had advised that the Commissioners should provide affidavits in regards to dissolving the district.

The Commissioners also asked the clerk to contact Myers & Anderson for a quote on a bid package regarding building a new courthouse. Commissioner Jensen made a motion to move forward with Myers and Anderson putting together a bid package for building the courthouse if under the \$25,000 limit, seconded by Commissioner Payne, motion carried.

#### GARY TEUSCHER – AUDIT

CPA Gary Teuscher presented the annual audit and stated the county is in good financial condition. Revenues are up, partially due to the new road tax passed by the legislature. The county more than meets the criteria to self-insure against landfill closure. Cash and taxes receivable are comparable to previous years. The Commissioners will take time to review the audit and approve it at their next meeting. The full audit is available upon request from the clerk's office.

Commissioner Payne made a motion to adjourn the meeting, seconded by Commissioner Jensen, motion carried. Meeting adjourned at 3:40 p.m.