**Residential Building Permit Check List**

Is the property legally defined? No See planning and zoning to clear up any Illegal splits

 Yes

Are the sewer fees paid for? No Acquire appropriate sewer permit

 Yes

 Bring receipts

Is there a Home Owners Association? Yes Get HOA approval, preferably in writing

 No

 Do you have Plans? No Some type of plan is needed

 Yes One copy is required

 You can get an application at the

 Permit Application? No Courthouse, Montpelier City Hall or

 On line at bearlakecounty.info

 Yes

 Submit to building Submit with all other documents

 Official in courthouse

 Cost is determined by

 Square footage

 Once payment is received

 The permit will be posted